



Notice of Opportunity to Comment on Proposed 5-Year Accessibility Plan

What is being proposed and why?

[Local Law 12 of 2023](#), codified as NYC Administrative Code § 23-1004, requires every agency to develop and implement a plan to ensure that the agency's workplace, services, programs, and activities are accessible to and accommodating and inclusive of persons with disabilities. The accompanying plan is the Teachers' Retirement System of the City of New York's proposed 5-year accessibility plan. TRS welcomes feedback for consideration as we work to finalize the plan over the next several months.

How do I comment on the proposed plan?

Anyone can comment on the proposed plan by:

- **Email** – You can email comments to DSF@trs.nyc.ny.us. Please include “Accessibility Plan” in the subject line.
- **Website** – You can submit comments via the Agency Accessibility Plan website at nyc.gov/accessibilityplans.
- **Mail** – You can mail comments to:
Rosa Polanco
Director of Administrative Services/ EEO Officer
55 Water Street, 16th Floor
New York, NY 10041
ATTN: Accessibility Plan

Is there a deadline to submit comments?

Yes. The deadline to submit comments is **February 16, 2024**. If sending your comments by mail, they must be postmarked no later than February 16, 2024.

What if I need a copy of the plan in an alternative format or I need an alternative way to comment on the plan as an accommodation for my disability?

You may request a copy of the proposed plan in an alternative format, such as Braille or an audio recording, or an alternative means of commenting on the proposed plan, by contacting TRS' disability service facilitator at DSF@trs.nyc.ny.us or 212-612-5707.

Can I review the comments made on the proposed plan?

You can review the comments made online on the proposed plan by going to nyc.gov/accessibilityplans. Following the close of the public comment period, copies of all comments submitted will be available to the public on TRS' website.

Will I receive a response to my comments?

You will not receive a response to your comments. However, we will consider all comments we receive by the deadline as we finalize our plan.