

## (NOTE: Please print in black or blue ink, and initial any changes that you make on this application.)

**PART A:** Please provide the information below.

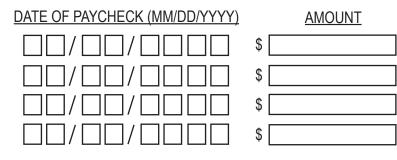
First Name	MI Last Name		Social Security Number (last 4 digits only)
Permanent Home Address		Apt. No.	TRS Membership/Retirement Number
City	State Zip Code		Primary Phone Number (Check one: Home Work Mobile)
Email Address			Alternate Phone Number (Check one: Home Work Mobile)

Check here if you entered new contact information above. TRS will then update our records based on what you entered.

Please keep your contact information up to date. You can visit our website to update your contact information anytime, or file a "Member's Change of Address Form" (code DM13) with TRS.

- Please complete this application to request a refund of a Tax-Deferred Annuity (TDA) Program loan payment(s) that was (were) erroneously deducted from your paycheck(s).
- You will automatically receive your refund via Electronic Fund Transfer (EFT) if you are paid on the City of New York
  payroll and receive your paychecks through direct deposit. Your refund will be sent to the account where your paychecks
  are deposited. If the EFT process cannot be completed, we would send you a refund check under separate cover.
- Please do not file this application if you are requesting a Qualified Pension Plan (QPP) refund; you should instead file an "Erroneous QPP Loan Payment Refund Application" (IP4).
- If you have any questions, please contact TRS' Member Services Center at 1 (888) 8-NYC-TRS.

PART B: Please complete the information below and attach a copy of each paystub showing an erroneous deduction(s).



IP11 (10/15)

## **CONTINUED FROM PAGE 1**

**PART C:** Please complete the following and sign and date below.

I certify that, as of the date of this application, I am:

In active service. (This includes leaves of absence.)

Resigned or terminated. My resignation/termination date was \_\_\_\_\_ (Month/Day/Year)

Retired. My retirement date was \_\_\_\_\_

(Month/Day/Year)

I am filing this application to request a refund of an erroneous TDA loan payment(s). I have attached a copy of all relevant documentation (e.g., paystub) of the erroneous deduction(s).

I hereby acknowledge that I am required to reimburse TRS for the refund of any loan payment that is subsequently canceled.

MEMBER'S SIGNATURE	DATE	(MM/DD/YYYY)	